Minutes Template

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| Subject: | MAST90107 |
| Group name/ identifier | Group 22 |
| Meeting Location, Date & Time | ZOOM, 8/8/2021, 14.00-14.30 (Melbourne Time) |
| Group members present | Client: Dr. Laura Rusu  Team Member: Wei Li, Xin Wei, Chao Jia |
|  |  |

# Items discussed and decisions made

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| --- | --- |
| **Item** | **Decision (if applicable)** |
| Climate events | Try temperature, bushfire and flooding |
| Update the current progress of the project |  |

# Agreed actions from this meeting

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| --- | --- | --- |
| **Task** | **Who is responsible** | **Deadline** |
| Send Company List to Laura | Xin | 9/8 |
| Acquire data from Yahoo Finance | Wei and Xin | 5/5 |

# Next meeting

|  |  |
| --- | --- |
| Location | ZOOM |
| Date & Time | 23/8/2021, 14.00 (Melbourne Time) |
| Goals |  |